

## MANAGING ETHICALLY

This workshop examines the newly revised Public Sector Code of Conduct and the attributes of an ethical organisation and leader. It then reviews the terms “bullying and harassment” from both a legislative and behavioural perspective. The workshop develops an understanding of what is and is not bullying and harassment conduct, and what is reasonable in terms of managerial action.

### Content

- Review of the revised Public Sector Code of Conduct.
- Definitions of bullying & harassment under the WH&S Act.
- Examples of unwanted workplace behaviour.
- Why do people engage in this behaviour?
- Attributes of an ethical leader / organisation.
- Case study for group discussion.
- Avenues for individuals in receipt of unwanted behaviours in the workplace.
- Reducing risk on the workplace.

### Outcomes

- Understand the new Public Sector Code of Conduct.
- Identify the differences between bullying, harassment, and reasonable workplace action.
- Review workplace policies to ensure they align with best practice.
- Know avenues to pursue when faced with unwanted behaviour in the workplace.

### Who Should Attend

Those who are leading or supervising people and are seeking to raise the bar of their management skills.

### Benefits to You and Your Organisation

- Build systems to reduce the likelihood of unwanted behaviours occurring in the workplace.
- Greater understanding of organisational responsibility to provide a safe working environment.
- Reinforce best practice for responding to claims of bullying/harassment allegations.
- Increased confidence for managers in addressing poor work performance.

### Competency Framework

First Line Manager Common (ASO3-ASO5)  
Middle Manager Core (ASO6-ASO8)

### Facilitator

Samantha Young

### Contact

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### Duration

1 half day  
9:00am-12:30pm  
8:45am registration

### Dates & Bookings

[Please refer here](#)

### Location

Level 6, 12 Pirie Street  
Adelaide SA 5000

### Inclusions

Workbook, morning tea  
and refreshments

### Costs

Professional Members \$260  
State Gov Members \$295  
Corporate Members \$305  
Non-Member \$325

This course is part of the 21st Century Manager Series. Register for the entire series to receive a 10% discount.