



IPAA SA Divisional Council Call for nominations

This year, the Institute of Public Administration Australia South Australian Division (IPAA SA) has three (3) vacant member elected positions due to Councillor terms expiring.

Therefore, IPAA SA is seeking nominations from interested members to fill three (3) vacant positions on Council at the next **Annual General Meeting** which is scheduled for **Wednesday, 21 November 2018, from 3:00pm to 5:00pm**.

What is IPAA SA?

IPAA SA is the professional body for all public sector employees in South Australia. It is a non-partisan, not-for-profit, incorporated organisation with a membership base, and a governing council.

IPAA SA serves as an important source of intellectual capital, information and opinion on issues critical to public sector employees, including policy, reform, organisational development, and innovation.

IPAA SA is the South Australian Division of a national body, IPAA National. All Australian states and territories have local Divisions of IPAA.

IPAA SA has a formal partnership agreement with the South Australian Government's Senior Management Council (SMC). This agreement provides IPAA SA with almost 80,000 members from a broad range of organisations across South Australia, including portfolio departments, statutory bodies, schools, hospitals, and so forth.

IPAA SA also has formal partnership agreements with non-government organisations, including Flinders University, and PwC.

For further information visit our website www.sa.ipaa.org.au.

IPAA SA clients

As well as being a professional body that represents the core values and principles of public service, IPAA SA is at heart a client services organisation. Public sector employees are IPAA SA's core clientele.

IPAA SA clients receive two main services that provide information-based networking: thought leadership events featuring speakers from around Australia, and professional development through a program of courses and workshops held both on premises at IPAA SA's training rooms, and off-site within organisations.

The Council

IPAA SA is managed and controlled by a Divisional Council. The role of the Divisional Council is laid out in the IPAA SA Constitution (<http://bit.ly/ConstitutionIPAASA>).

Under the constitution, the powers and duties of the Divisional Council include, but are not limited to:

- a. determining policy to advance the objectives of IPAA SA and the best interests of the Members;
- b. presenting a report at each Annual General Meeting on the financial position and performance of IPAA SA and on the activities during the past year;
- c. appointing or dismissing the Executive Director;
- d. appointing persons to committees or advisory bodies;
- e. subject to clause 2.8, suspending or expelling Members;
- f. interpreting the meaning of these rules and other matter relating to the affairs of IPAA SA on which these rules are silent;
- g. appointing an Auditor and a Public Officer as required by the Act; and
- h. from time to time, inviting eminent persons, not necessarily being Members, to be patrons or vicepatrons of IPAA SA. Such person(s) shall have no voting powers and shall hold office for such period as the Council determines.

IPAA SA continuously strives to improve strategic direction and governance of the organisation, and we encourage nominations from a range of professional skills and experience, to maintain a consistent competency-based Council. Therefore, we are looking for the following skills-mix to be shared among Council members:

- Strategic planning;
- People management;
- Governance;
- Finance, and;
- Legal.

IPAA SA seeks to represent all public sector employees, and therefore welcomes nominations from all tiers of government, including commonwealth, state and local. The IPAA SA Divisional Council also welcomes nominations from regional centres as well as greater Adelaide.

IPAA SA values diversity among its members, and welcomes nominations from people of different gender, age, sexuality, physical and intellectual ability, and cultural backgrounds.

Your commitment as a Councillor:

The IPAA SA Divisional Council meets every two months over a 12 month cycle. From the Divisional Council body a President, Vice-President, Company Secretary and Treasurer are elected at the first meeting post AGM who form the Executive Governance Standing Committee. The Divisional Council body shall consist of seven elected Councillors with two Councillors nominated by the Council.

IPAA SA Divisional Council members display the following characteristics:

- A genuine desire to support and encourage greater performance and to foster innovation in the public sector;
- High ethical standards and integrity;
- A history of achievements that reflect high standards for themselves and others;
- Loyalty and commitment to driving the success of IPAA SA;
- A willingness to act on and be accountable for Divisional Council decisions even if voted against;
- An ability and willingness to attend meetings and provide wise, thoughtful counsel on a range of issues;
- Financial literacy and governance experience; and
- An ability to bring market/industry/sector experience that adds value to IPAA SA.

Pursuant to rule 3.4(c) of the IPAA SA Constitution, a nomination for a position on the Council must include a proposer and a seconder who are financial members of IPAA SA.

Note that you must be a financial member of the Institute of Public Administration Australia, to nominate for a position on Divisional Council.

Should the number of nominations received exceed the number of vacancies to be filled, a ballot of Financial Members shall be held.

If you wish to nominate please complete the following and return the original to:

The Treasurer or The Executive Director
IPAA SA Division Inc
GPO Box 13
ADELAIDE SA 5001

Your nomination is to be sent to the Treasurer or the Executive Director by COB on 22 October 2018, pursuant to rule 3.4(d) of the IPAA SA Constitution.

(PLEASE PRINT NAME)

I wish to nominate as a Councillor of the Institute of Public Administration Australia South Australian Division Inc.

1. Nominee Name:

Organisation:

Position: Classification:

Address:

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Phone: Fax: Email:

Signature: Date:

Date when joined IPAA (if known):

2. What are the top three reasons which attracted you to nominate to become a Councillor of IPAA SA Division Inc.?

3. What attributes and benefits will you bring to the IPAA SA Divisional Council?

4. Of the following, what is your area of focus or expertise? (please tick any that are applicable)

- | | |
|--|---|
| <input type="checkbox"/> Marketing | <input type="checkbox"/> Government (local, federal, state) |
| <input type="checkbox"/> Finance | <input type="checkbox"/> Strategic Planning |
| <input type="checkbox"/> Governance | <input type="checkbox"/> Human Resources |
| <input type="checkbox"/> Law | <input type="checkbox"/> Corporate Strategy |
| <input type="checkbox"/> Professional training and development | <input type="checkbox"/> Other, please list |
| | |

5. Do you have any conflicts of interest to declare? (please tick)

- Yes No

Details:

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6. If there are more than three (3) nominations received, IPAA will summarise the information you provide and supply to IPAA SA members prior to the Annual General Meeting for their consideration of voting. Do you accept? (please tick)

- Yes No

7. Proposer Name:

Signature: Date:

8. Seconder Name:

Signature: Date:

9. Please include a bio and curriculum vitae (please tick)

- Bio attached CV attached