



# LEADING AND DEVELOPING AN EFFECTIVE TEAM

This one-day workshop is packed full of the practical information, tips and tools for new managers. We explore what is expected, how to make the transition from team member to team leader and how to get your team working at its best.

## Content

- Being a new manager.
- What is expected of first time managers.
- Taking the lead.
- How teams work.
- Building your team.

## Outcomes

- Understand the responsibilities of new managers to lead and develop their team.
- Develop leadership skills.
- Access tips and tools.
- Develop confidence as new managers.

## Who Should Attend

People new to leading a team of people or those preparing to become a team leader.

## Benefits to You and Your Organisation

- Focusing on what is important for you as a new manager.
- Networking with people in similar roles in the SA public sector.
- Expert input, skills development and access to strategies, tools and tips.
- Growth in leadership skills and knowledge.
- Increased confidence in leadership capacity and influence.
- Development of networks across the public sector.

## Competency Framework

First Line Manager Common (AS03-AS05)  
Middle Manager Core (AS05-AS06)

## Facilitator

Centre for People Development

## Register

[www.sa.ipaa.org.au](http://www.sa.ipaa.org.au)  
[enquiries@sa.ipaa.org.au](mailto:enquiries@sa.ipaa.org.au)  
08 8212 7555

## Duration

1 full day  
9:00am-4:30pm  
8:45am registration

## Dates & Bookings

See [IPAA SA website](http://IPAA SA website)

## Location

Level 6, 12 Pirie Street  
Adelaide SA 5000

## Inclusions

Workbook, morning tea, lunch and refreshments

## Costs

Professional Members \$460  
State Gov Members \$495  
Corporate Members \$505  
Non-Member \$575

This course is part of the New and Emerging Manager Program. Register for the full series and receive a 15% discount.