



NEW AND EMERGING MANAGER SERIES

Give your team leadership a power boost with an intensive and practical development program. This is a 4-part series for people coming to grips with leading a team and managing others for the first time.

Session 1 - Leading and Developing an Effective Team

The aim of team leadership is to assist members of the team to achieve their personal best and to work together to deliver on the goals of the organisation. To do this, the new manager needs to get a grip on their own role, understand how their team will work best and be clear where they are going with their team (see pg 46).

Session 2 - Providing Performance Feedback

People need feedback on their work and both managers and staff need comfortable ways to give and receive performance feedback. This workshop is a day of skill development so new managers can confidently tackle feedback with staff who are performing well, as well as those who need to improve (see pg 65).

Session 3 - Leading and Managing Change

Coping with the ambiguity and uncertainty of change is imperative for new managers who also need to help their team members to work through the changes. This workshop provides a range of strategies, techniques and tools that will be helpful to keep in mind and adapt to whatever changing circumstances new managers face (see pg 47).

Session 4 - Managing Workloads

Particular emphasis in this workshop is on setting and meeting priorities, allocating work effectively and using a range of skills to resolve problems and make sound decisions, whilst juggling work and life balance (see pg 54).

Competency Framework

First Line Manager Common (AS04-AS06)
Middle Manager Core (AS05-AS06)

Facilitator

Centre for People Development

Register

www.sa.ipaa.org.au
enquiries@sa.ipaa.org.au
08 8212 7555

Duration

4 full days
9:00am-4:30pm
8:45am registration

Intakes

See [IPAA SA website](#)

Location

Level 6, 12 Pirie Street
Adelaide SA 5000

Inclusions

Resources, morning tea, lunch and refreshments

Costs

Professional Members \$1,564
State Gov Members \$1,683
Corporate Members \$1,717
Non-Member \$1,955

Register for the full series and receive a 15% discount