



INSPIRE
WITH
IPAA SA.

**EVENT
MANAGEMENT
SERVICE**

INSTITUTE OF
PUBLIC ADMINISTRATION
AUSTRALIA

IPAA
SOUTH AUSTRALIA

WHO IS IPAA SA?

Supporting the Public Sector

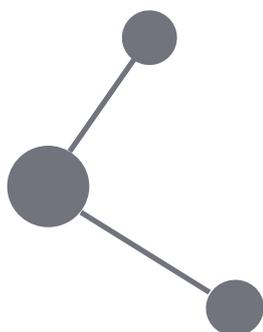


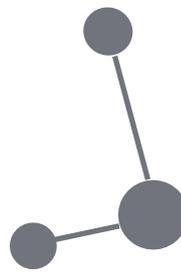
Established in 1927, the Institute of Public Administration Australia (IPAA) is the professional association for public sector employees and is active across Federal, State and Local Government in South Australia. We work closely with public sector leaders and executives and, through this work, connect with a large section of South Australia's workforce. We see our role as one of encouraging improved performance and greater confidence from public sector employees, in order to bring about growth and development in our community and state.

As an institute we exist entirely for the benefit of our members and operate on a non-for-profit basis, allowing us to deliver high quality services to members. For our Corporate and State Government members this means that our event management services are the most affordable, effective and dependable.

With divisions in all states across Australia, we boast strong connections to key players and thought leaders within the public sector and beyond.

Our breadth of sector connections and long-standing experience have seen us executing major events across a wide range of departments and organisations, including; Department of Premier and Cabinet, Department of Treasury and Finance, Lifetime Support Authority, ICAC and SA Health.





WHY CHOOSE IPAA SA FOR YOUR NEXT EVENT?

We provide stress-free, beginning-to-end; development, support, management and planning for a huge range of events. This service is exclusively offered to all of our Corporate and State Government members and is designed to help you achieve the event of your ambitions with the skill and experience of our dedicated event management team. Our **extensive range of skills and expertise** in managing and planning small to large scale public sector events saves you both time and resources. As we exist solely for the

benefit of our members we are proud to offer this service as a member benefit. This means that your event costs will be kept to a minimum, charging only for event expenses and IPAA SA Staff labour.

With our **longstanding history** and extensive connections across both state and federal government we are able to give you **access to the foremost figures amongst public sector authorities and thought leaders**.

As we are at the heart of public sector activity we possess a **unique understanding** of the ever-changing nature of the sector and are able to react quickly and effectively to directional shifts.

Our event packages are **highly flexible and are custom tailored to meet your needs and budget**. We believe that nothing is unachievable and we are ready to make your next event a success.

For more information on our Event Management Service and how we can support your organisation with your next event, please contact enquiries@sa.ipaa.org.au or 08 8212 7555.



PLANNING AND DESIGN

- Content Design and programming
- Speaker Sourcing, Management and Briefing
- Project Management
- Venue Management
- Marketing and Promotion

ADMINISTRATION AND SUPPORT

- Registration and Delegate Support
- Venue/Supplier Sourcing
- Budgeting and Financial Reporting

ON-SITE MANAGEMENT

- Registration Management
- Venue and Supplier Logistics
- Speaker Presentation and Support Services

POST EVENT REPORTING

- Survey/Evaluation and Analysis
- Reporting on Event Outcomes
- Debriefing Key Stakeholders

TESTIMONIALS

Equal Opportunity Commission Lucy Cirocco

"IPAA was instrumental in the success of the White Ribbon Promotional Event held for the SA Public Sector. This dedicated team strived to ensure the event ran efficiently, professionally and on budget.

IPAA not only has the skills in event management but also endeavours to understand your core business. Their support in promoting the prevention of violence against women has been invaluable."

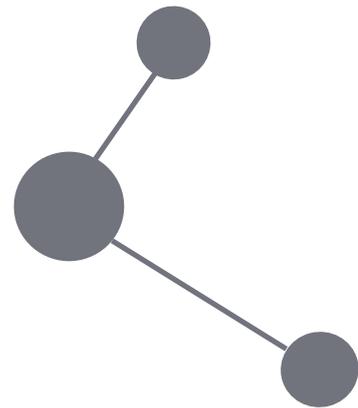
Office of the Commissioner for Public Sector Employment, Department Of The Premier And Cabinet

Tammy Joachin

"We really value our partnership with IPAA. We have worked closely with them on several events and our experiences have been excellent. They have provided us with great advice on some tricky aspects of event management, and they certainly understand our needs and the nature of the public sector. We are always impressed with the level of service when we interact with them – they are so helpful and responsive. It is such a relief to be able to leave event management in the hands of this highly organised group of



IPAA Conference
break out session



CONTACT US

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