

STAGES IN THE MENTORING PROCESS

Stage 1: Attend Together Mentoring Program Induction Session

- Complete joint activities
- Plan first meeting
- Discuss no-fault exit and sign mentoring agreement and confidentiality statement
- Discuss how often you will meet, when and where

Stage 2: First Meeting

- Get to know each other
- Conversation around the goals of the partnership
- Who will plan topics for discussion?
- Confirm logistics, how often, when, where etc

Stage 3: Following Meetings

- Establish a method for planning and recording: logs, journals, action plan etc. (If required of the partnership)
- Establish work related and person goals with indicators for success (If required of the partnership)

Stage 4: Mid Program Review

- Take time to review the partnership and decide on the next steps
- Make adjustments to plans as required

Stage 5: End of Program

- Celebrate your achievements
- Decide whether to continue the partnership. This may be in a different form to the formal partnership created during the program

